



House rules...

...or how to live happily ever after

In your room...

1. You cannot modify the living space (e.g. painting the walls, moving the furniture, making holes in the walls, or sticking anything on them using duct tape or any other kind of adhesive tape, etc). If you damage the walls/painting you will be discounted for the re-painting of the entire wall.
2. Cleaning is included in the price. So leave your door unlocked and open when the cleaning day arrives. **The cleaning is mandatory!** This doesn't mean you shouldn't take care of your room in the meantime too.
3. Respect is the key! For you and the others. So between **23:00 and 08:00** making loud noises is forbidden.
4. Smoking in the rooms or inside the apartment is **strictly forbidden!** This includes e-cigarettes and vaping devices too.
5. We like cute dogs or cats but they are **not allowed** in the house. Maybe some of your apartment mates have an allergy.
6. Responsible consumption of water and especially electricity is advised.
7. Please do not pull up the blinds completely. They might get stuck!
8. Be careful with the doors to avoid clapping due to the airflow.



Guests...

1. The room is rented just for you (one person). You may occasionally have friends to stay for the night but in that case, you need to notify the landlord/Student at Home and all the other flatmates. **Only people expressly allowed by the landlord are permitted to sleep over.** Before having your friends/family over please inform the landlord about the number of persons and the number of nights they will be there. **An extra fee should be paid, per night, and the guests will be included in the division of the expenses too.**
2. The maximum time one guest can stay in the flat is **5 nights**.
3. **Guests are not accepted during the first 2 weeks of the stay or until all the tenants of the flat have already moved in.**
4. Residents must make sure their guests are aware of, and follow these house rules.

In the common places...

1. Plates and cookware are for all so after having your meal please clean everything and put them in their places. The cleaning staff won't wash your dishes! Always use your own food and groceries.
2. The trash can is for... yes, you've guessed... the trash. Use it and when it gets full throw it out, in the big containers on the street!

3. Clean the bathroom after using it. I bet you won't like to find it dirty. You should avoid throwing anything in the toilets and down the shower too.
4. The common places have to be, at every time, clean.
5. Please don't leave chairs or tables on the balcony.
6. When you leave for longer periods please close your blinds and make sure the kitchen door (the one communicating with the exterior garden) is locked.
7. Please lock the apartment door with two key laps.
8. Do you like to party all night long? Great! Ribeira is close by and all the great clubs are too. Loud **parties are forbidden in the house** because they are usually followed by the police's visit.
9. The minimum staying period is 5 months. Shorter periods are differently charged.
10. The rent is always to be paid until the **7th of every month**.

Bills...

1. The bills are calculated monthly, based on the numbers taken from the meters. The meters can be checked at any time, by any of the house residents.

Arrival and departure...

1. All rooms should be ready for **check-in starting from 17:00**. Other check-in times have to be previously agreed upon and are subject to availability.
2. All rooms have to be cleared by **11:00**. Leaving the room later than this is subject to availability too and it should be previously agreed with the landlord.
3. **Before departing** you should donate/throw away everything you are not able to use/take back with you. This includes food, clothing, personal hygiene items, etc. We are not responsible for anything left in the house after the check-out.
4. **The safety deposit will be returned at the end of the stay, and after the final cleaning is made, by bank transfer.** The transfer fees (if any) will be paid by the student.

Breaking any of these rules can lead to the loss of the safety deposit, the last month's rent, and even to the loss of your room.



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